



Talent Acquisition Partner

Do you want to be part of a dynamic team that drives to recruit the best talent? Would you enjoy working with different projects and with the ability to influence your job?

If so, Larix is now seeking a Talent Acquisition Partner.

What you will do

At Larix, you will be an important player in the Business Development department, which consists of a dedicated team of 6 employees, where you will also work closely with colleagues from other departments. You will be working from our offices in Herlev and work close together with Aixial in France.

Your main tasks will include:

- To identify qualified candidate profiles using various sourcing techniques
- To interact with potential candidates on social media and professional networks (e.g. LinkedIn, Monster etc.)
- To record of relevant data into the applicant tracking system (Unatrix) and perform all related activities (maintain the database)
- To draft and send recruiting emails/InMails
- To coordinate with Business Managers /Heads of department to determine position/profile requirements and to process the job posting
- To develop talent pipelines for future hiring needs
- To measure numbers of candidates who get invited to interviews, get offers and get hired
- To ask for referrals from current employees and external networks
- To promote LARIX brand online and offline, to organize and attend job fairs to attract new candidates
- To communicate with past applicants regarding new job opportunities
- To suggest the most effective tools for recruiting
- To select candidates:
 - To do pre-screening calls via phone/skype
 - To arrange assessment of candidates (e.g. SAS testing)
- To act as an HRPB Manager deputy in case of his/her absence

Who you are

We are looking for a Talent Acquisition Partner – we will get to know you as a proactive and competent colleague who has a team players' spirit. At the same time, you are very good at working independently and are able to plan, structure and drive your own tasks. You are an open-minded, co-operative and service-minded person.

Moreover:

- Hold a degree in Cand. Merc. HRM, Cand. psych, Cand.soc or similar education
- Practical experience in sourcing and recruitment of talents
- Proactivity, willingness to learn more about the pharmaceutical industry and clinical trials
- Ability to adapt easily in a dynamic and international environment
- Ability to work sufficiently and independently in appropriate tasks
- Ability to work as a team member
- Very good interpersonal skills
- You have good communication skills – and of course, you speak and write English and Danish effortlessly

Are you interested?

We would love to hear from you. To apply for this position, please forward your application and CV to job@larixcro.com or by applying here on **LinkedIn** using EasyApply. Applications will be handled by our Talent Acquisition Partner in the order they arrive.

Therefore, we highly recommend you submit your application as early as possible to be considered for the opportunity of your choice.

Who is Larix?

Larix A/S is a Nordic Contract Research Organisation (CRO) – we offer full-service solutions within the pharmaceutical, biotech and medical device areas. Our headquarters are located near Copenhagen in the middle of the Medicon Valley region, and we have strong ties to the thriving pharmaceutical and biotech activities in this region. We also have a smaller office at Medicon Village in Lund and a local presence in Oslo and Helsinki. Larix is a part of Alten Group and we work closely with our sister company (Aixial), which gives us all the advantages of being a small, agile and flexible company combined with support from a larger company when it comes to e.g. systems and resources.

At Larix, we maintain a friendly atmosphere – we think having fun while working is important, and we prioritize creating a work environment with a healthy work-life balance. We are a relatively small company with approximately 70 employees, and we have all the benefits of being able to collaborate across functions, learn from each other and follow clinical study processes from start to finish.