## Pharmacovigilance Coordinator

Do you want to be part of a dynamic team that drives pharmacovigilance activities in an inspiring environment? Would you enjoy working with a large variety of tasks and with the ability to influence your job? Larix Pharmacovigilance is now seeking an experienced Pharmacovigilance Coordinator to join our Herlev office.

**Larix A/S is a Nordic Contract Research Organisation (CRO)** – we offer full-service solutions within the pharmaceutical, biotech and medical device areas. Our headquarters are located near Copenhagen in the middle of the Medicon Valley region, and we have strong ties to the thriving pharmaceutical and biotech activities in this region.

The Pharmacovigilance team comprises experienced and enthusiastic employees responsible for fulfilling customer pharmacovigilance needs, primarily within development, planning and conduct of clinical safety activities locally as well as globally.

**At Larix, we maintain a friendly atmosphere** – we think having fun while working is important. We are a relatively small company with approximately 55 employees, and we have all the benefits of being able to collaborate across functions and learn from each other. You will be able to influence your development and on future tasks.

**At Larix, you'll be part of our** Pharmacovigilance group in Denmark. You will work from our offices in Herlev but should also be prepared to work at a client's office in the Copenhagen area from time to time. At Larix your main task will be to manage the day-to-day safety activities for the clinical studies/medical device investigations, e.g., completing and maintaining safety handling agreements with sponsor, case processing (data entry, narrative writing, MedDRA coding), triage of incoming cases, quality control of reported cases, submission of reportable cases, maintenance of our safety mailing inbox, SAE/AE reconciliation, and inputting to periodic reports. Depending on your qualifications and experience, you will be involved in safety data maintenance and validation. A key aspect of your job is making sure stakeholders get what they need in a timely manner, relying on your service-minded and flexible nature while fulfilling all regulatory requirements.

**We are looking for an experienced Pharmacovigilance Coordinator** – we see you as a proactive and competent colleague who approaches projects with a team players' spirit. At the same time, you are self-driven, work independently and are able to plan and structure your own tasks. Moreover:

- You have 5+ years of experience working with pharmacovigilance within clinical and medical device studies (or post-marketing)
- You hold a life science degree (minimum: bachelor), and you have broad knowledge of several therapeutic areas as well as of pharmacovigilance regulations
- You have knowledge of working within and maintaining safety databases
- You have experience from the CRO industry, the pharmaceutical industry and/or biotech companies
- Experience from interacting with auditors/ inspectors and conducting audits/inspections is an asset
- Experience from a CRO is an asset

- You are a dedicated team player with a high-quality mind-set, you meet your deadlines and know how to prioritise between different tasks in a dynamic environment which requires a high degree of flexibility
- You have good communication skills – and of course, you speak and write English effortlessly
- Experience with Microsoft Office is a given

**At Larix, we look forward to welcoming you on board** - we offer an attractive salary package including pension scheme, and the opportunity to work from home from time to time. You are welcome to contact Christina Guiton, Director, Pharmacovigilance at CGU@larixcro.com or call for further information: +45 81 77 67 87. You can also visit our website at www.larixcro.com

To apply for this position, please forward your application and CV to info@larixcro.com no later than 3 May 2019. Applications will be handled in the order they arrive.